

LITTLE BRICKHILL PARISH COUNCIL - AGENDA

NOTICE IS HEREBY GIVEN OF A PARISH COUNCIL MEETING AT 7.45PM ON MONDAY 3 JUNE 2024 AT THE COMMUNITY CENTRE, LITTLE BRICKHILL FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS:

1. To receive apologies for absence:

2. Public Open Session:

The time allocated is at the discretion of the Council / Chair. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

3. Declaration of interest in items on the agenda:

Councillors to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted.

4. To approve the minutes of the meeting held on the 8 April 2024:

5. Progress on matters from the last Minutes:

6. To report on correspondence sent and received by the Council:

- Recommendation from **BALC** received 10/04/24 for moving to Gov.UK Domains for websites and Email for better security.
- Email received 08/05/24 from **The Local Government Boundary Commission for England** - Milton Keynes Ward Boundary Review - Initial Consultation closing on the 15 July 2024.
- Letter received 09/05/24 from **MKCC** advising of a Tree Preservation Order at Land at the boundary between the frontages of 18 and 20 Great Brickhill Lane in Little Brickhill.

7. To receive the Clerks Report / Local Issues:

8. Unitary Councillors' Report:

9. To consider any Planning Matters:

- **24/01142/TCA** - To sever the ivy at the base of the tree, carry out a 30% crown reduction and remove deadwood of Ash (T1) and the removal of deadwood of Ash (T2) at Woburn Farm, Woburn Road, Little Brickhill.

To view the planning application

<https://publicaccess2.milton-keynes.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SDSBH4KWKB500>

10. To discuss any Highway Issues:

11. To discuss any Climate Change Issues:

12. To receive Financial Statements:

13. To sign off the Annual Financial Return for 2023/2024, and to agree the following points:

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.

4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.
7. We took appropriate action on all matters raised in reports from internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee, we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.

14. To discuss whether to apply for a Community Infrastructure Funding Grant for 2025/2026:

15. To receive reports on the Community Centre:

16. To receive Councillors' reports:

17. Items for next agenda:

18. To decide the date of future meetings:

Little Brickhill Parish Council
Alan Kemp – Clerk to the Parish Council
Date of Issue – 30/05/2024